

Changing the Pay To Address on Invoices

The invoices that WHMCS generates include an address to which your customers can remit payment. You should make certain to keep this information up-to-date.

Change the Pay To Address

To change the displayed address on invoices:

1. Go to the **General** tab at **Configuration > System Settings > General Settings**.
2. Make the desired updates to **Pay To Text**.
3. Click **Save Changes**.

Pay To Text	<div>123 Test Street, Test Town Testville T12 4CB</div> <div>This text is displayed on the invoice as the Pay To details</div>
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